



Call for proposals to host the 2015 INWES Regional Conference

Regional Conferences may be held in any year when there is no International Conference for Women Engineers and Scientists (ICWES). The next ICWES will occur this year 2014 in Los Angeles, USA.

Therefore, INWES is seeking complete proposals to host Regional Conferences in 2015. Note that the regional conferences should be held between July and November of the given year on a Topic of Global significance as well as regional/local interest.

Proposals must provide enough information to assess, for example, the feasibility of the meeting, the potential of local financial sponsorships/ support to leverage and reduce registration fees, the capacity to also host the Board meeting before or after the Regional meeting. Proponents are asked to make sure that the items detailed below in the section called “Responsibilities of Regional Conference Organisers” are well explained with information as to how the various responsibilities will be met.

If more than one proposal is received, then the INWES Conference Committee will make a recommendation to the Board of Directors who will make a decision by a vote. INWES Director(s) directly associated with a proposal will not be allowed to vote due to a potential of conflict of interest. Once the decision is made, within the next two months, a Memorandum of Understanding must be signed between the organisers and INWES to define the activities and the responsibilities of each party.

Proposals should be submitted via e-mail to inwes.secretary@gmail.com, Jung Sun Kim, Secretary General, before September 30th, 2014, 11:59 EDT.

Regional Conference Objectives:

Regional Conferences will be held:

- to encourage professional women, students and others interested in Science, Technology, Engineering and Mathematics (STEM) and gender issues located in the geographical region to discuss common topics, projects and initiatives; conduct training sessions and workshops; and expand their network of support
- so that interested parties can discuss matters related to women in STEM specific to that region
- to promote the interests of women in STEM in that region
- to provide a forum for people who are not able to travel to an ICWES
- to help women who want to set up their own STEM associations
- to put women in a region in touch with the international community of women and associations interested in STEM



Items to consider while writing your proposal

Responsibilities of Regional Conference Organizers

The Regional Conference, normally lasting about 2 days, will be organised by a group of interested individuals, organisation, or corporation associated with INWES

The organisers will:

- Carry out and take responsibility for the organisation at the location.
- Develop a budget for INWES Board of Directors' concurrence
- Approach regional and international organisations for funding.
- Publicise the event in the region.
- Be responsible for all local expenses for the participants from the region, either by charging a conference fee, and/or by fundraising to support them.
- Be responsible for all costs involved in running the Regional Conference, for example, publications, venue, equipment, meeting rooms, speakers, refreshments, etc.

Responsibilities of INWES

The INWES Board of Directors and Conference Committee will:

- Give advice on sponsorship and fundraising strategies, and publicise the Regional Conference through the INWES website.
- Supply a letter of support for the Conference Organisers to use in their fundraising activities.
- Supply a list of associations, corporations and individuals who they may wish to approach as delegates, if they accepted this possibility.
- Act as an official sponsor of the Regional Conference.
- Encourage the involvement of its Corporate Members
- Organize an INWES Board of Directors Meeting to be held at the Regional Conference.
- Be responsible for costs related to the INWES Directors' travel (unless a local grant can cover this) and for the Board of Directors Meeting related costs.
- Note that INWES does not guarantee seed funding for regional meetings.

Past Regional Conferences

Since the incorporation of INWES in 2003, six Regional Conferences have been held as follows.

Regional Conferences	Year	Dates	Venue	Theme
INWES-RC1	2004	Aug15-19	Nairobi, Kenya	<i>Leadership Workshop for African women scientists and engineers</i>
INWES-RC2	2007	July 2-4	Wroclaw, Poland	<i>Women Scientists and Engineers in New EU countries and Eastern Europe: strategies for a Global Workforce</i>
INWES-RC3	2009	Aug 27-29	Busan, South Korea	<i>Women in green technology towards a sustainable Asia</i>
INWES-RC4	2010	Aug 28-30	Washington D.C., USA	<i>Opportunities for Developing Country-Specific Projects for Women in Science and Engineering in Education, Workforce and Economic Development</i>
INWES-RC5	2012	Oct 12-13	New Delhi, India	<i>Women in Science, Engineering, Architecture and Technology /Green infrastructure and projects</i>
INWES-RC6	2013	Nov 19-21	Nairobi, Kenya	<i>Innovative Programs and Strategies to increase the number and career successes of women in STEM</i>